

## HRMS Release 2 Training Schedule

**Updated 7-26-06**

Qualifications Catalog Production Lab

**Registration opens July 5, 2006****Course Name:** Qualifications Catalog Production Lab**Training hours:** 1.5 hours**Course Code:** 01-04-H027

Date	Time	Location
Aug. 10	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 10	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 11	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 11	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 14	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 14	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 15	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 15	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 16	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 16	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 17	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 17	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 18	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 18	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 24	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 24	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 25	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 25	1:30 pm – 3:00 pm	Olympia – Dept of Personnel
Aug. 31	8:30 am – 10:00 am	Olympia – Dept of Personnel
Aug. 31	1:30 pm – 3:00 pm	Olympia – Dept of Personnel

## E-Recruiting

**Registration opens July 10, 2006**

**Course Name:** HRMS E-Recruiting – August  
**Training hours:** 24 hours (3 days)  
**Course Code:** 01-04-H022 (August training only)

Date	Time	Location
Aug. 28-30	<b>Cancelled</b>	Olympia – Dept of Personnel
Aug. 28-30	<b>Cancelled</b>	Tumwater – Labor & Industries
Aug. 29-31	<b>Cancelled</b>	Lacey – DSHS
Aug. 29-31	<b>Cancelled</b>	Tumwater – Dept of Retirement Systems
Aug. 29-31	<b>Cancelled</b>	Tumwater – Office of Financial Mgt.

**Course Name:** HRMS E-Recruiting – September  
**Training hours:** 24 hours (3 days)  
**Course Code:** 01-04-H023 (September training only)

Date	Time	Location
Sept. 5-7	8:30 am – 5:00 pm <b>(FULL)</b>	Olympia – Dept of Personnel
Sept. 5-7	8:30 am – 5:00 pm	Tumwater – Dept of Retirement Systems
Sept. 5-7	8:30 am – 5:00 pm	Olympia – Employment Security
Sept. 5-7	8:30 am – 5:00 pm	Lacey – Dept of Ecology
Sept. 5-7	8:30 am – 5:00 pm	Lacey – DSHS (Lacey Government Ctr.)
Sept. 12-14	8:30 am – 5:00 pm <b>(FULL)</b>	Olympia – Dept of Personnel
Sept. 12-14	8:30 am – 5:00 pm <b>(FULL)</b>	Tumwater – Dept of Retirement Systems
Sept. 12-14	8:30 am – 5:00 pm	Lacey - DSHS
Sept. 12-14	8:30 am – 5:00 pm	Lacey – DSHS (Lacey Government Ctr.)
Sept. 12-14	8:30 am – 5:00 pm	Tumwater – Office of Financial Mgt.
Sept. 18-20	8:30 am – 5:00 pm	Tumwater – Labor & Industries
Sept. 18-20	8:30 am – 5:00 pm	Tumwater – Dept of Transportation
Sept. 19-21	8:30 am – 5:00 pm	Olympia – Dept of Personnel
Sept. 19-21	8:30 am – 5:00 pm	Tumwater – Dept of Retirement Systems
Sept. 19-21	8:30 am – 5:00 pm	Olympia – Employment Security
Sept. 19-21	8:30 am – 5:00 pm	Yakima - DSHS
Sept. 19-21	8:30 am – 5:00 pm	Spokane – Dept of Transportation
Sept. 25-27	8:30 am – 5:00 pm	Tumwater – Labor & Industries
Sept. 26-28	8:30 am – 5:00 pm	Olympia – Dept of Personnel
Sept. 26-28	8:30 am – 5:00 pm	Tumwater – Dept of Retirement Systems
Sept. 26-28	8:30 am – 5:00 pm	Olympia – General Administration

**Course Name:** HRMS E-Recruiting – October  
**Training hours:** 24 hours (3 days)  
**Course Code:** 01-04-H024 (October training only)

Date	Time	Location
Oct. 2-4	8:30 am – 5:00 pm	Tumwater – Labor & Industries
Oct. 2-4	8:30 am – 5:00 pm	Tumwater – Dept of Transportation
Oct. 3-5	8:30 am – 5:00 pm	Olympia – Dept of Personnel
Oct. 3-5	8:30 am – 5:00 pm	Tumwater – Office of Financial Mgt.
Oct. 10-12	8:30 am – 5:00 pm	Olympia – Dept of Personnel
Oct. 10-12	8:30 am – 5:00 pm	Lacey – Dept of Ecology
Oct. 16-18	8:30 am – 5:00 pm	Olympia – General Administration
Oct. 17-19	8:30 am – 5:00 pm	Olympia – Dept of Personnel
Oct. 23-25	8:30 am – 5:00 pm	Seattle – Dept of Transportation
Oct. 24-26	8:30 am – 5:00 pm	Olympia – Dept of Personnel

#### Grievance Tracking

**Registration opens November 6, 2006**

**Course Name:** Grievance Training  
**Training hours:** TBD (1/2 day sessions)  
**Course Code:** TBD

Date	Time	Location
TBD	TBD	TBD